



ENROLLMENT FORM

Email to aconley@solder.net or
Fax to BEST at 847-797-9255

Name: _____

Employer: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Student Email Address: _____

How did you hear about BEST? _____

Course Title: _____

Course Date (s): _____

Course Location: _____

Course Fee: _____

For recertification, previous IPC certification provided by: _____

Previous Certification Number: _____ Certification Expiration Date: _____

For CIT recertification, have you met the requirement of teaching a minimum of 2 IPC classes?: _____

According to the IPC Policy and Procedures, "In order for a CIT to be eligible for a recertification or challenge test for a program, a minimum of 1 class in any of the certifications held by the CIT, per year is required. A CIT who fails to disclose when these teaching requirements have not been met are subject to revocation of any or all IPC certificates. If this minimum class presentation is not met, full certification is required."

You must have certified at least 2 students in the IPC Certification portal, in 2 separate classes. If this requirement has not been met, you cannot attend a CIT recertification class.

To ensure that space is available and to confirm your enrollment, payment must be made prior to class. Certificate and training materials will not be issued without payment. Space is limited and filled on a first come/first serve basis.

We accept all major credit cards. Purchase Orders may be issued at any time, but payment must still be received before the start of class.

Credit Card #: _____ Expiration Date: _____ CVV Code: _____

Name on Card: _____ Course Fee: _____

If issuing a check, make the check payable to Business Electronics Soldering Technologies (BEST). Checks must be drawn from a U.S. bank in U.S. dollars. Please attach check or money order to this form and send to:

Business Electronics Soldering Technologies
3603 Edison Place
Rolling Meadows, IL 60008

Cancellation Policy

Cancellations are allowed 3 weeks prior to class without any cancellation fees. For cancellations within 3 weeks to 1 week of the class, a 50% fee will be charged. For cancellations within 1 week, a 100% fee will be charged.

BEST reserves the right to cancel or change the class schedule or content with limited notice. However, cancellation notices will be attempted to be made at least 2 weeks prior to the class.